



## YEARLY STATUS REPORT - 2022-2023

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>		MES Asmabi College
• Name of the Head of the institution		Prof. Dr. A Biju
• Designation		Principal
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		04802850596
• Mobile no		9447520841
• Registered e-mail		principal.mesasmabi@gmail.com
• Alternate e-mail		bijuanchal@gmail.com
• Address		P Vemballur, Kodungallur, Thrissur, Kerala
• City/Town		Thrissur
• State/UT		Kerala
• Pin Code		680671
<b>2.Institutional status</b>		
• Affiliated /Constituent		Affiliated
• Type of Institution		Co-education
• Location		Rural

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	University of Calicut				
• Name of the IQAC Coordinator	Dr. Shafeer P S				
• Phone No.	04802850596				
• Alternate phone No.	9847250465				
• Mobile	9847250464				
• IQAC e-mail address	iqac.asmabi@gmail.com				
• Alternate Email address	principal.mesasmabi@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://mesasmabicollege.edu.in/aqarReport/2021-2022/AQAR">https://mesasmabicollege.edu.in/aqarReport/2021-2022/AQAR</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://mesasmabicollege.edu.in/public/uploads/cell/1730180122.pdf">https://mesasmabicollege.edu.in/public/uploads/cell/1730180122.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	B++	3.00	2019	01/04/2019	31/03/2024
<b>6.Date of Establishment of IQAC</b>			15/09/2004		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Faculty	Community development	Eriyad Grama panchayath	2022- 23 months	67,500/-	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>11</b>
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
Capacity Building: Offered training in AI-enhanced learning, computing skills, administrative functions, and educational psychology.	
Student Support: Conducted workshops on research, design tools, and employability skills to enhance student readiness.	
Quality Assurance: Participated in NIRF, AISHE, ISO certifications, and standardized SSR/AQAR documentation.	
Research Promotion: Organized interdisciplinary research conferences and workshops on research methodology, IPR, and AI tools.	
Cultural Engagement: Celebrated India's heritage with events on national legends, media, and independence.	
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	

Plan of Action	Achievements/Outcomes
1. Student-Centric Teaching Methods: Conduct seminars to enhance interactive and student-centric teaching approaches.	1. Enhanced faculty engagement and improved student participation in classes through interactive teaching methods.
2. AI-Enhanced Learning: Provide training sessions on AI tools to improve learning outcomes for faculty and students.	2. Increased utilization of innovative educational resources, leading to improved learning outcomes.
3. Skill Development Programs: Organize workshops focusing on computing skills, graphic design, and income tax e-filing to enhance practical skills.	3. Significant improvement in students' practical skills and employability prospects due to targeted skill development workshops.
4. Administrative Training (NTS): Implement specialized training for non-teaching staff to improve administrative functions.	4. Improved administrative efficiency and streamlined processes as a result of specialized training for non-teaching staff.
5. Documentation Standardization: Conduct sessions on standardized documentation practices for SSR and AQAR processes.	5. More organized and efficient SSR and AQAR reporting through standardized documentation practices.
6. Research Methodology and Publication Training: Offer workshops on foundational research and publication techniques in recognized journals.	6. Higher quality of student research projects and increased publication rates in recognized journals following research methodology training.
7. Cultural Events: Celebrate India's heritage through events focusing on national legends and significant historical milestones.	7. Fostered a sense of community and cultural awareness among students and faculty through celebratory cultural events.
<b>13. Whether the AQAR was placed before statutory body?</b>	Yes
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
College Council	01/06/2023

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2023	18/01/2023

**15. Multidisciplinary / interdisciplinary**

**Infrastructure & NEP 2020 Alignment:** The college is expanding its infrastructure to support 4-year UG and integrated PG programs in line with NEP 2020. This includes partnerships with industries, enhanced ICT facilities, AI-integrated certificate courses, and faculty training, with a focus on internships and community engagement for holistic development. **Diverse Programs & Vocational Focus:** A wide range of vocational programs, such as Logistics Management, Fish Processing Technology, Digital Film Production and Tourism & Hospitality, complement UG and PG courses in Commerce, Science, Humanities, and interdisciplinary fields. Humanities and science courses supplement STEM through open and certificate programs, regularly updated to meet current needs. **Flexible Curriculum & Applied Learning:** UG and PG programs emphasize applied learning, with open courses and electives in areas like environmental studies and social values. B.Voc. programs feature project work, while all departments offer certificate courses. **Initiatives like Unnat Bharat Abhiyan, Ek Bharat Shreshtha Bharat, and NCC/NSS** promote student engagement. **Research & Community Collaboration:** Through interdisciplinary research, MoUs with government and NGOs, initiatives like "Meri Maati Mera Desh, Comprehensive Breast Cancer Awareness and Detection Program and local community involved Eco restoration devised as part of the Best Practices", the college advances socially relevant research and active community engagement.

**16. Academic bank of credits (ABC):**

**Affiliation Constraints & ABC Awareness:** As an affiliated institution devoid of autonomy, the college has limitation in implementing the Academic Bank of Credits (ABC) envisioned by NEP 2020, while Calicut University works on introducing the system. Students, however, are educated on NEP's vision and ABC's benefits, including registration methods. **Promotion of MHRD Initiatives:** The college encourages students to enrol in MHRD initiatives like SWAYAM and NPTEL, which will support future ABC integration. A local

chapter of the SWAYAM-NPTEL platform has been established, enabling students to take credit-earning online courses from national institutes. Industry Collaboration: All departments are motivated to create MoUs with relevant institutions and industries, fostering collaboration and skill-building opportunities for students. Vocational students engage in sector skill exam conducted by skill councils under NSDC. Faculty Development & NEP Integration: Faculty members actively participate in NEP-focused forums, exploring diverse, technology-enhanced pedagogies. Through FYUGP curriculum restructuring workshops, faculty have gained skills in NEP-based curriculum design and developed skill-oriented certificate courses tailored for Generation Z's needs.

### **17.Skill development:**

Skill Development Initiatives: IQAC, various cells, clubs, and departments conduct skill enhancement programs, including Leadership Training, Organizational Skills, Communication Skills, Career Development, and Personality Development workshops. Project work and internships further foster skills like problem-solving, critical thinking, and cultural sensitivity. NSQF-Compliant Vocational Programs: The college offers four B.Voc. programs aligned with the National Skills Qualification Framework (NSQF), ensuring students achieve skill levels between 4 and 7. Registered with NSDC, the college upholds NSQF guidelines to ensure students meet expected skill benchmarks. Diverse Certificate/Add-On Courses: A wide range of skill-based certificate courses, such as Advertising, Office Automation, Risk Management, Web Designing, Clinical Biochemistry, Professional Photography, and Geoinformatics, supports students' varied interests and professional needs. Each course is designed with a strong focus on practical skills. Government Skill Programs: The college participates in government-led skill enhancement programs like WWS, ASAP, and KILA-certified courses. Future-Ready Faculty: Faculty actively utilize online teaching tools, enhancing the institution's preparedness for future academic challenges. Vocational training partnerships with professional organizations further broaden skill training opportunities for students.

### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Indian Language Instruction: Malayalam and Hindi are taught on campus. The Hindi curriculum emphasizes the preservation and promotion of India's cultural heritage, incorporating lessons that explore foundational principles of Indian culture, philosophy, and spirituality. Faculty Training and Digital Skills: Faculty skilled in regional and national languages will receive training in academic

translation and online manuscript publishing. Workshops on AI tools are conducted with rigor to enhance digital skills. Cultural and Educational Events: The college hosts national seminars on themes like the Philosophy of Swami Vivekananda, Hindi-Urdu heritage, and observances of national and international days (e.g., Hindi Day, Kerala Piravi, International Year of Millets, Yoga Day). Celebrations of Reading Week, book exhibitions, and art gallery events promote cultural engagement. Promotion of Indigenous Culture: Traditional art forms such as Thullal, Kalaripayattu, and Thiruvathira are showcased, alongside workshops on indigenous practices like Thazhapaya making, cottage industry skills, and local food traditions. Heritage Collaboration: The college has established MoUs with Muziris Heritage Project and Probhadha Trust, fostering a strong spirit of heritage and cultural preservation on campus.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

**Implementation of Outcome-Based Education (OBE):** The institution has adopted OBE to ensure stakeholders understand the required skills and knowledge for each program. All Program Outcomes (POs) for UG and PG programs follow University standards, while Program Specific Outcomes (PSOs) and Course Outcomes (COs) are developed internally. **Framework Alignment:** PSOs and COs are crafted based on the theoretical framework of Bloom's Taxonomy, and these objectives are transparently shared in the college website. **Faculty Training and Workshop Initiatives:** Faculty members actively participate in external OBE workshops, and the college's IQAC has organized two OBE-focused workshops to enhance the conduct of OBE-based examinations. **Development of POs, PSOs, and COs:** **University-Defined POs:** All UG and PG programs adhere to the University-defined POs. **Institution-Developed PSOs and COs:** Through detailed discussions, workshops, and seminars led by experienced faculty, PSOs and COs are formulated. Heads of Departments, relevant faculty, the IQAC Coordinator, and IQAC members work collaboratively to draft and review outcomes, with final approval from the Principal.

#### **20.Distance education/online education:**

**Online Skill Courses:** The institution effectively offers skill courses such as Art Appreciation, Publishing Tools, Product Rendering, and Academic Writing through online platforms, integrating them into its strategic plan. **Digital Learning Resources:** Utilizing digital repositories, media for virtual learning, virtual labs, MOOCs, and courses from NPTEL and SWAYAM ensures that these online offerings maintain high standards comparable to in-class programs. **Opportunities in Distance Education:** The expansion of Distance and Online Education presents

numerous opportunities for learners, aligning with the blended learning approach emphasized in NEP 2020. Innovative Teaching Methods: Faculty members have developed YouTube videos exploring various Indian philosophical systems, including the Buddha School, Nyaya School, Vaisesika School, Sankhya School, Mimamsa School, and Yoga School. These video lectures foster a deeper understanding and appreciation of these philosophies among students. International Collaboration: The institution is enhancing its educational offerings through international partnerships, particularly with the University of Technology and Applied Sciences (UTAS), Sultanate of Oman. Notably, four faculty members from MES Asmabi College presented project proposals at an International Conference organized by the MES Central Committee at MES Medical College, Perinthalmanna.

### Extended Profile

#### 1.Programme

1.1	788
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

#### 2.Student

2.1	2566
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	334
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	862
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	90
File Description	Documents
Data Template	<a href="#">View File</a>
3.2 Number of sanctioned posts during the year	90
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	63
4.2 Total expenditure excluding salary during the year (INR in lakhs)	300.18
4.3 Total number of computers on campus for academic purposes	199
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<ul style="list-style-type: none"> <li>The institution ensures effective curriculum planning and delivery through a well planned and documented process including academic calendar and continuous internal assessment.</li> </ul>	

- In order to ensure effectiveness in curriculum delivery, the followings curriculum planning measures are taken.
  - The Principal addresses the meeting of staff to convey the message for the effective curriculum delivery on the first day of every academic year.
  - IQAC prepares an annual academic plan based on the university academic calendar and followed strictly.
  - College calendar & handbook and department academic plan are prepared based on the college annual academic plan.
  - Timetable committee collects inputs from all departments and prepares institutional general timetable, department timetable and individual time table.
  - Academic monitoring is done at the end of each semester by the Principal and IQAC to understand the gaps and remedial measures are taken.
  - CIE committee provides well planned time table and duty roaster.
  - Conducts two internal exams in the centralized manner are taken.
  - The internal examination scores are published in advance and signatures are taken at each level.
  - Monthly report is submitted by all departments on time.
  - Teaching plan is submitted by all the departments on time.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://mesasmabicollege.edu.in/menu/agarfiles/1/2022-2023/607/AQAR">https://mesasmabicollege.edu.in/menu/agarfiles/1/2022-2023/607/AQAR</a>

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- Attendance, seminars, assignments and internal exams for each course and dissertations.
- Attendance is taken each hour and systematically uploaded to the portal.
- Seminar topics are allotted based on the choice of students, decided in advance and assisted throughout until the presentation.
- Assignments are given based on choice and potential to enhance the knowledge base which are evaluated, experts comments are communicated with provisions to improvements and ensured its

incorporation before finalization

- A minimum of two internal examinations are ensured based on the pattern of University examinations and OBE is ensured which is not in the present University evaluation system.
- Provisions are made for students who lost their chances of seminars, assignments, project submission and internal examinations for genuine reasons.
- Involvement of an expert from outside the department for effective internal evaluation of PG projects.
- Attendance and progress certificate (APC) and internal marks are collected in advance with chances for students to appeal for grievances and which is uploaded to the university in prescribed time.
- PhD Scholars' Progress presentation is conducted by RAC every six months.
- The internal examination scores are published in advance to provide multiple chances for the students to put their grievances and signatures are taken at each level.

...

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://mesasmabicollege.edu.in/menu/aqarfiles/2/2022-2023/607/AQAR">https://mesasmabicollege.edu.in/menu/aqarfiles/2/2022-2023/607/AQAR</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

23

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

31

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

2128

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

MES Asmabi College is determined to foster cross cutting issues related to professional ethics, gender, human values and environment and sustainability through curriculum and co-curricular activities.

Curricular aspects

Professional ethics

Gender

Human values

Environment and sustainability

Courses in the curriculum of programmes

46

12

26

19

Ability Enhancement Courses/Audit Courses (AEC /AC)

3

1

4

2

Value-added courses

8

1

17

7

Events/co-curricular activities conducted

51

14

32

33

Doctoral works

4

2

6

15

Co-curricular activities

Professional ethics is delivered through 34 policy documents, code of conduct for staff and students, discipline committee, plagiarism certification, career guidance and soft skill development training, pre-placement training, awareness programs and administrative skill training.

Gender sensitization is carried out through women cell, Internal Complaints Committee, moral value education, legal awareness, human rights and gender awareness classes and skill development classes.

Human Value is enhanced through social ventures, cleaning drives, visits to old age homes, mental health club activities, anti-drug awareness, duty training, anti-ragging cell, charity activities and

minority cell.

Environment and Sustainability is addressed through various initiatives such as energy audit, biodiversity club, bhoomithrasena, green campus activities, threatened plant nursery, eco-restoration programs, green day observation, waste collection and management.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1020

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

23

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

#### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="https://mesasmabicollege.edu.in/feedbackReport/2022-2023/Feedback/feedback3">https://mesasmabicollege.edu.in/feedbackReport/2022-2023/Feedback/feedback3</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://mesasmabicollege.edu.in/public/uploads/cell/1729847574.pdf">https://mesasmabicollege.edu.in/public/uploads/cell/1729847574.pdf</a>

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

862

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

210

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Assessment of the learning levels of newly admitted students is an integral part of the post admission process of the college. Identification of the slow learners and advanced learners in the class helps,

- To develop significant strategies and scientific implementations to benefit both the advanced and slow learners

- To boost up the confidence of slow learners and to minimize the barriers and help them out for enhancing their skills

It is a difficult task to assess the learning levels of individual students. Class teachers and subject teachers jointly classify the students into two groups:

- Advanced learners
- Slow learners

Based on their performance in plus two examination results, semester exam results, first internal assessment and personal interview. After

each semester end examination continuous evaluation of student is done. Various programmes conducted for advanced and slow learners;

#### SPECIAL PROGRAMMES

Slow Learners

Advanced Learners

PEER TEACHING

CAREER GUIDANCE PROGRAMME

SPECIAL CLASSES

UGC NET ORIENTATION

ORIENTATION PROGRAMMES

PEER GROUP LEARNING

SPECIAL COACHING FOR EXAM

ORIENTATION FOR COMPETITIVE EXAMS

REMEDIAL COACHING

ASSIGNMENTS FOR CHALLENGING TOPICS

BRIDGE COURSE

ADVANCED PROBLEM SOLVING

**EXAM ORIENTED WRITING SKILLS**

File Description	Documents
Paste link for additional information	<a href="https://mesasmabicollege.edu.in/menu/agarfiles/14/2022-2023/608/AQAR">https://mesasmabicollege.edu.in/menu/agarfiles/14/2022-2023/608/AQAR</a>
Upload any additional information	<a href="#">View File</a>

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
2566	91

File Description	Documents
Any additional information	<a href="#">View File</a>

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution adopts student-centric learning methods in accordance with the framework of National Education Policy for learning, self-assessment, evaluation, awareness-building, and skill development.

**EXPERIENTIAL LEARNING**

This mode of learning allows the students to connect theories and knowledge acquired in the classroom to real-world situations. Flipped classroom offers self-pace learning and in-depth comprehension of content. Laboratory facilities like science labs, computer labs, psychology labs and multimedia labs endorse experiential engagement. Internships, training and workshops expose the theories and practices of discipline based on learning experience. Industrial visits bridge the gap between classroom theoretical learning and practical training in real life environment.

**PARTICIPATIVE LEARNING**

Peer teaching encourages advanced learners to extend academic help

to slow learners. Journal Club improves article review and literary skills. Aspiring Teachers Forum provides a base to teaching-learning experience. Community Enrichment Programmes help developing, leadership qualities and civic responsibilities. Discussions, debates, lectures, seminars and conferences are organised to foster critical thinking. Manuscript magazines improve creative capacities and innovativeness. Participation in workshops and webinars improves perspectives and critical thinking on various issues.

#### PROBLEM SOLVING

Discourse help in disseminating knowledge in the fields of science, Humanities and Commerce. Student Projects and Quiz provide opportunities to explore new areas of knowledge.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://mesasmabicollege.edu.in/menu/aqarfiles/18/2022-2023/608/AQAR">https://mesasmabicollege.edu.in/menu/aqarfiles/18/2022-2023/608/AQAR</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT has become an indispensable part of teaching-learning process and the teachers of the college use it for effective teaching. The students are techno-friendly and prefer innovative tools for learning. The College is fully equipped with modern ICT tools to enhance the quality of teaching-learning process. Pedagogical incorporation of appropriate emerging ICT strategy in Teaching, Blended Learning, Flipped Learning, MOOCs have immensely transformed the Teaching and Learning mechanism of the college. High quality projectors, laptops/computers, Wi-Fi and smart/interactive boards, use of Learning Management System like MOODLE, Online Lectures, Video Conferencing, Mobile Apps, PPT, Video clippings, Audio system, e-sources provide custom learning environments. The virtual learning experience is provided through MOOCs and NPTEL. The library offers user orientation programs to students on the subscribed and other resources. Continuous and consistent ICT-based learning environment provide for e-content development assistance. Computer labs, well-equipped with audio-video facilities, help teachers and students to avail online content within the College. Innovative pedagogical practices are increasingly linked to the effective use of ICT for student seminars, presentations, online teaching etc. PPTs & Videos

prepared by the college teachers are made available for students for learning thus equipping to critically appraise diverse information and resources.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

91

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

91

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

91

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)****2.4.3.1 - Total experience of full-time teachers**

542

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The curriculum incorporates continuous internal evaluation for undergraduate (UG) and postgraduate (PG) students. A tutorial system monitors and enhances teaching effectiveness, using attendance, assignments, seminars, and periodic tests. Transparency is ensured by notifying internal assessment marks one week before external exams and obtaining student signatures during mark uploading. A 75% attendance threshold is mandatory for exam eligibility, maintained using teacher's diaries and attendance slips, notifying parents of absences, and monthly signed attendance reports.

Assignments, seminars, and vivas are evaluated based on performance. Internal exams, prepared by teachers and sent question papers to the internal examination wing through the email address

asmabiinternal@gmail.com for further processing and organization of the internal examination process. Answer scripts are assessed by faculty, with discussions held to guide students. Marks are displayed, and parent meetings facilitate communication. Provision is made for students engaged in extracurriculars or with valid reasons to take exams later. CCTVs and exam squads uphold exam hall transparency.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://mesasmabicollege.edu.in/menu/agarfiles/23/2022-2023/608/AQAR">https://mesasmabicollege.edu.in/menu/agarfiles/23/2022-2023/608/AQAR</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has a Grievances Redressal Committee addressing concerns related to ragging, exams, internal assessments, and harassment. Students can report issues to teachers, HOD, Principal, and escalate to the Grievance Redressal Cell if unsatisfied. Grievances regarding exams or assessments are handled promptly by subject teachers and HODs within three days, maintaining proper records. Internal assessment criteria are shared with students, and they can review answer scripts, report discrepancies, and verify internal marks.

University exams adhere to Calicut University guidelines, and students can request re-totalling, answer script photocopies, and revaluation. Malpractice is dealt with sternly, involving the Chief Superintendent and appropriate actions. Strict protocols are in place for exam conduct, including checking identity cards, banning mobile phones, and maintaining punctuality. Grievances related to exams are reported to the Controller of Examinations, and proper facilities are provided for exam venues. Invigilators ensure students are informed of exam instructions before the start. Overall, the college prioritizes a transparent and efficient evaluation process, addressing grievances promptly and following established protocols.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://mesasmabicollege.edu.in/menu/agarfiles/22/2022-2023/608/AQAR">https://mesasmabicollege.edu.in/menu/agarfiles/22/2022-2023/608/AQAR</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

At MES Asmabi College, we're dedicated to a holistic educational approach firmly grounded in Outcome-Based Education (OBE) principles. Our curriculum is structured around the integration of Program Outcomes (POs), Course Outcomes (COs), and Program Specific Outcomes (PSOs), which serve as the bedrock of our educational framework. To ensure the realization of these outcomes, we've established an assurance of learning system.

Collaboration is integral to this process. Our Heads of Departments (HODs), committed faculty members, the Internal Quality Assurance Cell (IQAC) coordinator, and other stakeholders come together to craft and endorse COs, PSOs, and POs. This collaborative effort is facilitated through seminars and conferences, creating a vibrant educational environment. Moreover, we offer short-term, bridge, and remedial coaching to further enhance our students' capabilities.

Throughout their academic journey, whether in the arts or sciences, our students delve deeply into their chosen fields. This cultivates critical thinking skills, empowering them to analyze, evaluate, and synthesize information. Students also develop robust research skills, covering literature reviews, experiment design, scholarly inquiries, and effective presentation of findings. Emphasis on written and oral communication equips our students to express their ideas persuasively.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://mesasmabicollege.edu.in/menu/agarfiles/26/2022-2023/608/AQAR">https://mesasmabicollege.edu.in/menu/agarfiles/26/2022-2023/608/AQAR</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

MES Asmabi College prioritizes the achievement of Learning Outcomes, which encompasses the evaluation of Programme Outcomes (PO) and Programme Specific Outcomes (PSO). This process is overseen by the Internal Quality Assurance Cell (IQAC), using both direct and

indirect assessment methods to measure education's effectiveness.

Assessment results are divided into three categories: High (76-100), Moderate (51-75), and Low (0-50). These levels act as benchmarks to gauge achievement. Targets for attainment are set during the introduction of Outcome-Based Education (OBE) and are regularly reviewed for relevance and accuracy.

This assessment is department-specific, providing crucial feedback. If targets aren't met, corrective actions are taken, including pedagogical changes, enhanced student support services, and faculty development programs. Attainment data analysis informs syllabus revisions and educational strategies, ensuring curriculum improvement.

Additionally, College recognizes that learning goes beyond the classroom. Experiential learning and extracurricular activities are integral to outcome attainment. The college actively promotes these activities, helping students develop practical skills, leadership qualities, and a well-rounded education.

Incorporating experiential learning and extracurricular activities enhances students' holistic development, fostering a comprehensive understanding of educational outcomes' practical application. This approach ensures the college's mission goes beyond academic achievement, contributing to students' overall growth and development.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://mesasmabicollege.edu.in/menu/aqarfiles/25/2022-2023/608/AQAR">https://mesasmabicollege.edu.in/menu/aqarfiles/25/2022-2023/608/AQAR</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

577

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://mesasmabicollege.edu.in/menu/aqarfiles/24/2022-2023/608/AQAR">https://mesasmabicollege.edu.in/menu/aqarfiles/24/2022-2023/608/AQAR</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://mesasmabicollege.edu.in/menu/aqarSubfolder/11/2022-2023/608/AQAR>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

21.81

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

17

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://www.rufford.org/projects/devika-m-anilkumar-madathil/iucn-status-assessment-niche-modelling-and-niche-profiling-endemic-tree-species-effective-species-recovery-and-ecore restoration/">https://www.rufford.org/projects/devika-m-anilkumar-madathil/iucn-status-assessment-niche-modelling-and-niche-profiling-endemic-tree-species-effective-species-recovery-and-ecore restoration/</a>

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Key initiatives for creating an innovative ecosystem by IEDC, IIC, ED Club, Research Departments and research promotion cell in the college are as follows:

#### WORKSHOPS CONDUCTED BY IEDC, IIC & ED Club

1. Product development workshop
2. Aquarium making workshop.
3. 'EMPRESARIO' Entrepreneurship & Innovation workshop
4. A Skill development workshop on UI/UX DESIGNT
5. A seminar on Entrepreneurship

#### INNOVATIVE ACTIVITIES

1. Presented 'Drum Smoker' - instrument for creating value added fishery product - atKMEA, IIC MEET KOCHI.
2. Idea fest - student idea platform
3. 'Inspira logi fest'

#### RESEARCH PROMOTION CELL

1. Research writing and publishing was conducted.

- First session DISSERTATION TO PAPER.

-The second session - USE OF MENDELEY IN REFERENCING.

1. Second workshop -Mendeley part II
2. Third workshop -SPSS
3. Journal Publication

#### DEPARTMENTAL SEMINARS AND WORKSHOPS

1. Intellectual property Rights
2. EXPERIA 23' E-Governance Training.
3. Live cooking Competition

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://mesasmabicollege.edu.in/cell/151">https://mesasmabicollege.edu.in/cell/151</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

26

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

<b>3.3 - Research Publications and Awards</b>	
<b>3.3.1 - Number of Ph.Ds registered per eligible teacher during the year</b>	
<b>3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year</b>	
6	
File Description	Documents
URL to the research page on HEI website	<a href="https://mesasmabicollege.edu.in/research">https://mesasmabicollege.edu.in/research</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year</b>	
<b>3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year</b>	
20	
File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>
<b>3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year</b>	
<b>3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year</b>	
51	
File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The following are the extension activities organized by the cells, clubs and departments in the college.

#### 1. Helping the Marginalized

With an aim of developing care and concern for the poor and marginalized, the college has conducted programs such as,

- Home for the homeless.
- Abhayam 2022-23 housing project.

#### 1. Activities for community services

- An outreach programme at Government LP school P. Vemballur.
- A theatrical performance as a part of World Fisheries Day.
- An awareness programme related to marine resources and aquarium making at GFVHSS Kaipamangalam.
- Visited an orphanage and contributed Rs.8000 for their welfare.
- E -waste collection drive.

#### 1. Anti -drug Initiatives

- Anti -drug campaign.
- Talks on 'drug abuse'.
- 3 days campaign in S N Puram panchayat in association with Exercise Department.

#### 1. Other extension activities

- As a part of Azadi Ka Amrit Mahotsav, organized various programs such as seminars, documentary festival, orientation classes etc.
- A 'payasam challenge' for contributing necessary equipments to

Autistic children.

- A residential camp for differently abled students and their parents.
- A campaign for passport registration.
- 'Onapudava giving ceremony' for the elders living in the neighbourhood.
- Breast Cancer Detection Camp.

File Description	Documents
Paste link for additional information	<a href="https://mesasmabicollege.edu.in/extensionactivity">https://mesasmabicollege.edu.in/extensionactivity</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

4

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

24

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1188

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

5

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year****19**

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College campus is spread over 22.8 acres, with a built-in area of about 13358.48 sq.mand 232 sq,m under construction.The present infrastructure facilities are adequate to meet the current academic and extra-academic needs are getting upgraded to accommodate future requirements in the wake of radical changes in Higher education underNEP,2020. The facilities include:

**Teaching -Learning**

- 63 classrooms out of which 44 are ICT enabled.
- Examination Hall -700 capacity
- Multimedia lab - Editing Suit, Audio recording Studio, Green screen Studio floor
- Fixed and Portable Projectors
- Digitally equipped research rooms
- Two Air-conditioned Seminar halls- 100 and 300 capacity each
- One Air-conditioned Conference Hall- 50 capacity
- Examination control room with IT and reprographic facility
- Auditorium-1000 capacity
- Centralized Instrumentation Facility
- Media and recording lab
- Incubation Centre
- E Resource Centre in library
- Modernized office and administrative section.

## Laboratories

- Zoology
- Chemistry
- Botany
- Psychology
- Aquaculture
- Physics
- Mass Communication and Journalism
- Fish Processing Technology
- Computer Application

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://mesasmabicollege.edu.in/public/uploads/cell/1697524749.pdf">https://mesasmabicollege.edu.in/public/uploads/cell/1697524749.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The campus of the institution houses a sports ground, auditorium, gymnasium & fitness centre and special rooms for NCC and NSS. The institute has a multi-purpose sports ground having courts and tracks. Additional court is constructed inside the academic premises. An outdoor stadium is set up in the ground to facilitate a very healthy campus for the sports students. Yoga practice in the open frontage ensures pure air. Sports materials for cricket, foot ball, base ball, etc are available for the students. Courts are arranged for basket ball and baseball. The auditorium was established in 2003, for conducting cultural activities with a capacity of 1000 at a time. An open stage has been setup for open air performance. Open spaces with rest benches are utilized for cultural programs and activities like flash mob and canvas painting. These spaces form the hub of events associated with festivities like Onam, Christmas, New Year, Bakrid etc. Sky watching facility is utilised by students. The gymnasium with an area of 160/100m was established in 2012 and has 100/day user rate. A college radio 'Signature' unites the emotions of the campus. Public addressing system facilitates the quick transmission of important

announcements .

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://mesasmabicollege.edu.in/public/uploads/cell/1697525255.pdf">https://mesasmabicollege.edu.in/public/uploads/cell/1697525255.pdf</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

44

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://mesasmabicollege.edu.in/public/uploads/cell/1697525398.pdf">https://mesasmabicollege.edu.in/public/uploads/cell/1697525398.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

66

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The details of ILMS and ICT tools employed to provide maximum access to the library collection are as follows:

Fully automated

KOHA

Version of software:21.11.03.000

Pearl :5.030000

KOHA IP :192.168.1.3:8080

The library was automated with the installation of book magic LMS in 2003. In 2021, Koha installed and the library became fully automated. All the main operations in the library are computerized with KOHA ILMS software. All in-house activities like acquisition, cataloging, circulation, OPAC etc. are being done.

OPAC: Online Public Access Catalog can be accessed to search all the bibliographic records available in the library. A computer is made available at entrance of the library for this purpose, and to know the status of the book link is available in the library website and students can search it online.

Gate Entry: The IN/OUT Gate register system functioned in the library entrance

DSPACE: Institutional resources, like previous years question papers, e books, and Dissertations, publications of faculty, Magazines are made available to the users through using DSPACE

DELNET: is a major resource sharing library network and provides e resources and Inter library loan.

NLIST: NLIST is another database providing e books and e journals.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://sites.google.com/view/mesasmabicollgelibrary/home">https://sites.google.com/view/mesasmabicollgelibrary/home</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**8.21**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<b>No File Uploaded</b>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**110**

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Campus is facilitated with sufficient number of computers. There are desktops in each department of the college with internet facility. Students can use internet in library and Computer labs. All the main Departments have LCD projectors and laptops for teaching and learning. As per the policy of the institution it is decided to make the campus completely digitalized. All the PG, second year and final year class rooms are smart rooms.

All the main Departments have LCD projectors and laptops for ICT enabled teaching. Almost all the Departments are keeping slides and videos related to their subject. All students have access to it. Students make use of power point format usually in seminars and presentations. Teachers make the classes more effective through videos, short films and pictures.

All the admission and registration related data of the students, payroll related data of the teaching and nonteaching staff (SPARK) and data regarding college library have been computerized adequately. Library is linked to INFLIBNET. Student scholarship are registered and availed through e - grants. Internal assessment details are conveyed to the University via online. The entire College has Wi Fi and wired broadband connection. Entire administrative machinery is interconnected with LAN.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://mesasmabicollege.edu.in/menu/agarfiles/51/AOAR">https://mesasmabicollege.edu.in/menu/agarfiles/51/AOAR</a>

#### 4.3.2 - Number of Computers

199

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution**      **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

**89.284**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- **Classroom/Department Maintenance:** The classrooms and departments are cleaned every day and are strictly monitored by HOD and a faculty, who is in charge of the particular class. Repair and maintenance of assets are undertaken on need basis.

- **Laboratory Maintenance:** A log notebook is maintained by the lab coordinator which has details of stock in the laboratory, and

student's access to the lab is also recorded with the details of in time and out time. All labs are maintained by the faculty of the respective departments. Lab Manual is displayed at the entrance of the laboratories.

- **Library Maintenance:** The library is maintained by the library committee headed by the librarian. Log book is maintained to record the daily library footfall. A computer is placed at the entrance to record online footfall of the library access.

- **Venue Booking Register:** We are maintaining a register for booking of venues like seminar hall, conference hall and auditorium.

- **Power supply:** A generator is installed to ensure uninterrupted power supply. The maintenance service is undertaken as and when required.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

869

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

816

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills  
Language and communication skills Life skills  
(Yoga, physical fitness, health and hygiene)  
ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="https://mesasmabicollege.edu.in/public/uploads/cell/1729764775.pdf">https://mesasmabicollege.edu.in/public/uploads/cell/1729764775.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
2449	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
2449	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>A. All of the above</b>
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>
<b>5.2 - Student Progression</b>	
<b>5.2.1 - Number of placement of outgoing students during the year</b>	
<b>5.2.1.1 - Number of outgoing students placed during the year</b>	

80

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education**

218

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

37

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

33

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The College follows parliamentary mode of election in compliance with the University statutes and regulations. The dates of nomination and election are scheduled by the University. One of the faculty is appointed as Returning Officer, Mohammed Areej E M (2022-23). • Every student on the rolls of the college has the right to vote in the process of election of class representatives. The Student Council of 2022-23 consisted of 1) Chairman-Avin Anand 2) Vice Chairperson- Farsana 3) General Secretary -Raghu Das 4) Joint Secretary-Maneesha 5) Fine Arts Secretary--Riyam 6) General Captain-Afsal 7) Student Editor - Samson 8) Two University Union Councillors- Aswin and Shahal. • Union plays an active role in addressing various academic and co-curricular activities of the students. • The student union in coordination with the Committee Heads organizes events like Union Inauguration, Cultural Fest, Farewell Day, College Day, Department Association Inaugurations, Sports Day and Fine Arts Fest etc. • Talented ones are trained under the monitoring of union members to participate in zonal and inter-zonal championships. They also cooperate in the activities of NCC and NSS. • Student representation in governance is seen in IQAC, Departmental Clubs, Anti-Ragging Committee, Discipline Committee, Annual Day Committee and Fine Arts Committee.

File Description	Documents
Paste link for additional information	<a href="https://mesasmabicollege.edu.in/public/uploads/cell/1729764775.pdf">https://mesasmabicollege.edu.in/public/uploads/cell/1729764775.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

63

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association is registered under the 12th Travancore- Cochin Literary, Scientific, and Charitable Societies Registration Act, 1955 on November 22, 2017.

#### Alumni Award Day:

Being the Silver Jubilee Year, association honoured all class toppers of 17 UG and 5 PG Programmes. In addition to that the association distributed 41 scholarships to students of UG and PG based on merit cum means.

#### Publication of Alumni directory:

17th edition of alumni directory "Ormakay" was published by Adv. Navas Kattakath, Secretary and Correspondent of the College.

#### Family Meet:

Without fail, as always, the 20th annual mega family meet of the association was held on Sunday, 2nd October 2022.

#### Yathramozhi:

Yathramozhi, send-off ceremony given to Final year UG and PG students of the college was held on Wednesday, 1st March 2023.

#### Construction of Alumni Square:

To commemorate the Silver Jubilee Year, the association decided to construct Alumni Square, a spacious stage with green room and bathroom for the students.

#### Department Alumni

In connection with the programme, Evening with Alumni, English department had its own Alumni Mr. Shajil Padiyoor as the resource person for the Association Day of the department.

File Description	Documents
Paste link for additional information	<a href="http://asmabialumnialliance.org/">http://asmabialumnialliance.org/</a>
Upload any additional information	<a href="#">View File</a>

<b>5.4.2 - Alumni contribution during the year (INR in Lakhs)</b>	<b>A. ? 5Lakhs</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is reflective of an effective

leadership in tune with the vision and mission of the institution

MES Asmabi College, established in 1968, plays a crucial role in empowering the downtrodden and backward classes of the remote coastal area of Kodungallur, Thrissur District. The college has a well-organized administrative structure implemented through comprehensive systems and organizational design.

Key governing bodies include:

- MES Central Committee: The apex body of the institution.
- MES Asmabi College Managing Committee: Responsible for overseeing routine activities and college matters.
- Principal: Head of the institution.
- Vice Principal: Assists the Principal in academic matters.
- Director of Self-Financing Programs: Manages self-financing course matters.
- College Council: Decision-making body for academic and administrative policies.
- IQAC (Internal Quality Assurance Cell): Focuses on quality enhancement and benchmarking.
- Planning Board: Develops and implements policies and programs.
- Finance Committee: Looks into financial matters of the institution.
- Junior Superintendent/Administrative Officer: Oversees office administration.
- College Supervisor: Handles maintenance and repair work.
- PTA (Parent-Teacher Association): Facilitates parental participation in college affairs.
- Alumni Association: Includes department, general, local, and Gulf chapters.
- Class Tutors: Each class is assigned a tutor for student welfare.
- Students' Union: Statutory elected body of students.
- Class Representatives: Each class has two representatives, including one woman.

File Description	Documents
Paste link for additional information	<a href="https://mesasmabicollege.edu.in/vision">https://mesasmabicollege.edu.in/vision</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college follows a decentralized and participatory governance model, promoting operational autonomy across key bodies:

- College Managing Committee: Under the leadership of the Chairman and Secretary & Correspondent, it oversees the execution of policies set by the Central Committee.
- College Staff Council: Led by the Principal, this body accommodates proposals from HoDs and Staff Representatives, ensuring shared decision-making and transparent communication.
- IQAC (Internal Quality Assurance Cell): A quality sustenance body, it initiates and monitors activities aligned with institutional benchmarks.
- Heads of Departments (HoDs): Lead the academic programs of their respective departments.
- Administrative Staff: Under the guidance of the Superintendent/Administrative Officer, they work towards achieving the administrative goals of the institution.
- Student Participation: Students are involved in governance through various clubs, the Student Union, and associations.
- Stakeholder Feedback: The college gathers feedback from stakeholders to ensure they are part of the decision-making process.
- Institutional Growth: Sustained growth is achieved through short-term and long-term institutional perspective planning.
- Decentralization and Participative Management: This approach is reflected in the duty allocation to faculty members, with responsibilities for clubs, cells, and committees assigned based on individual talents and capacities.

File Description	Documents
Paste link for additional information	<a href="https://mesasmabicollege.edu.in/Organogram">https://mesasmabicollege.edu.in/Organogram</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The development of the college adheres to the Strategic Plan 201-202, timely targets have been accomplished and the rest in progress:

? To furnish multiple disciplines in the campus, added UG and PG programmes.

? The institution signed 32 MoUs and Collaborations with industries and other institutions. Constructed the Mohammed Abdul Rahiman Block, Exam Hall, Computer Lab and Research Lab

? Constructed the Golden Jubilee Block and Canteen.

? Instrumented customized Moodle LMS platform and ERP

? Initiated a local chapter on SWAYAM/NPTEL platforms.

? Constructed a separate Sports Block

? Ensured OBE based evaluation

? NSS/NCC/WDC spearheads impactful community outreach, fostering strong ties within the neighborhood.

? Constructed houses for deserving students

? Placement drives are arranged in the campus to give maximum possibilities of student employment in industry collaborations.

? Organized Administrative training programmes and FDP every year.

? Green, Energy, Gender and Environment audits were conducted.

? The extension, outreach, and best practices have evolved to address the Sustainable Development Goals of the UN.

? The nurseries of threatened tree species and coastal eco restoration were established in collaboration with the Hornbill Foundation, which supplies support to the LSGs and local communities.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://mesasmabicollege.edu.in/public/uploads/cell/1729833466.pdf">https://mesasmabicollege.edu.in/public/uploads/cell/1729833466.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college's visionary leadership establishes a clear vision and mission, outlining growth objectives and creating comprehensive plans that integrate academic and administrative functions to enhance overall service quality.

#### Policies and Procedures:

The college operates under a framework of unique policies and procedural instructions, grounded in legal and ethical mandates, ensuring effective operations. These policies are available on the college website.

- **Quality Policy:** Rooted in the institution's Vision and Mission.
- **34 Policies:** The college has documented 34 distinct policies.

#### Appointment Procedures:

The college strictly adheres to regulations set by the UGC, the affiliating University, State Government, and the Governing Body regarding the recruitment of both teaching and non-teaching staff.

- **Permanent Faculty Appointments:** Follow UGC and University regulations, State Government service rules, and are overseen by the MES Central Committee.

- **Guest and Contract-Based Faculty:** Appointments are conducted through a committee led by the College Management in accordance with UGC, University, and State Government rules.
- **Non-Teaching Staff:** Appointments comply with both government and institutional criteria.

This structured approach ensures that all appointments and operations align with national and institutional standards for quality and integrity.

File Description	Documents
Paste link for additional information	<a href="https://mesasmabicollege.edu.in/public/uploads/cell/1729833466.pdf">https://mesasmabicollege.edu.in/public/uploads/cell/1729833466.pdf</a>
Link to Organogram of the institution webpage	<a href="https://mesasmabicollege.edu.in/Organogram">https://mesasmabicollege.edu.in/Organogram</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**Welfare Schemes:**

**For aided staff:**

- General Provident Fund
- House Rent Allowance
- State Life Insurance
- Group Insurance Scheme
- Gratuity
- MEDISEP (Medical Insurance)
- Commuted leave
- Pension Scheme
- Die in harness

**For Self financing staff:**

- Employees Provident Fund (EPF)
- Employees State Insurance (ESI)
- Salary Advance
- Festival Allowance
- Annual increment and performance-based increment
- Vacation salary
- Preference in aided appointment
- Interest free loans and monetary support.
- Free uniform for security and cleaning staff
- Maternity

**General welfare schemes**

- Preference to wards of the staff for admission to various programmes with fee waiver or concession.
- Granting permission and leave to pursue research in other institutions
- Annual Picnics, celebration of Staff Day and festivals
- Financial assistance for FDP and orientation programmes
- Recording facility for video classes and broadcasting
- Farewell party for retiring staff
- Family meet
- Association for retired staff
- Individual workstation for research

**Other Benefits/Facilities:**

- College Bus
- Free Hostel
- Open Gymnasium and Health Club
- Subsidized Canteen
- Day-care
- Co-operative store
- Separate parking

File Description	Documents
Paste link for additional information	<a href="https://mesasmabicollege.edu.in/front_end/assetsets/pdf/10.%20STAFF%20POLICY.pdf">https://mesasmabicollege.edu.in/front_end/assetsets/pdf/10.%20STAFF%20POLICY.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year****6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

23

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

129

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### **6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

#### **6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**86**

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### **6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

#### **Career Development/Progression**

- **Professional and technical training programme for skill enhancement.**
- **Honoring teachers acquiring higher academic qualifications by PTA, Alumni and Management.**

- Financial assistance for participation in seminars/ workshops etc and membership in academic bodies.

.

- Scope for promotion from Office Assistant level to Superintendent level.
- Scope for promotion from Assistant Professor to Professor level.

#### Performance Appraisal System

The institution has a Performance Appraisal System that evaluates its employees on a regular basis to maintain its strict quality parameters. Through internal and external evaluations as well as self-evaluation processes, it aids teaching and non-teaching employees in advancing their careers.

- All Faculty members and departments are required to submit the filled in proforma to IQAC for Academic and Administrative Audit (AAA).
- The proforma and AAA helps in systematic and periodic preparation and evaluation of API which helps in promotion of faculties.
- Other Departmental Mechanism such as regular staff meetings, Department Action Plan, Monthly report etc.
- Annual student satisfaction survey is conducted for assessment of the performance of teachers
- The IQAC collects self-appraisal forms from non-teaching staff, evaluating efficiency and timely task completion. Appraisal records are reviewed with authorities to enhance overall performance

File Description	Documents
Paste link for additional information	<a href="https://mesasmabicollege.edu.in/public/uploads/cell/1710265567.pdf">https://mesasmabicollege.edu.in/public/uploads/cell/1710265567.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts annual internal and external financial audits for both Government and Management accounts, ensuring transparency and accountability.

### Financial Audits of Government/UGC Funds:

For government-sanctioned grants and funds, there are three levels of audit:

- Chartered Accountant: An external audit includes a detailed report and utilization certificate submitted to authorities.
- Directorate of Collegiate Education (DCE): Annually verifies the proper use of public funds and finalizes settlements after clarifications.
- Accountant General, Kerala: Conducts periodic verification, offering suggestions and directions for financial practices.
- External Auditor: Reviews student-related grants such as fellowships, projects, and contingency grants.

### Financial Audits of Management Funds:

- Financial Advisory Board: Oversees management accounts, which undergo both internal and external audits.
- College Financial Committee: Verifies daily transactions and Statements of Accounts.
- Internal Audit: Conducted by the Treasurer of MES Central Committee, Calicut, with detailed reporting.
- External Audit: Performed by M A Moideen & Associates for annual financial statements and reports.
- Department-wise Audits: Non-government projects, philanthropic funds, Staff Association, and other groups undergo annual internal audits.

- **PTA and Alumni Fund: Both are subject to internal and external audits every year.**

**This robust audit process ensures financial integrity across all operations.**

File Description	Documents
Paste link for additional information	<a href="https://mesasmabicollege.edu.in/public/uploads/cell/1704634359.pdf">https://mesasmabicollege.edu.in/public/uploads/cell/1704634359.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### **6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

##### **6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

**29.12**

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### **6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

##### **Strategies for Mobilization of Funds**

**The institution succeeded in mobilizing funds based on the resource mobilisation policy developed for the institution's goals and objectives and also for filling the perspectives of the strategic plan.**

**The annual budgets are prepared by the Principal, Planning board, IQAC and office superintendent and submitted to the Central College Committees after scrutiny by the Secretary and Correspondent.**

This helped in effective utilization of funds, and the major sources during the period are as follows.

Central Government

State Government

Non-Government Funds

- UGC Fund for BVoc
- Major, Minor Research Projects and Travel Grants
  
- Grant-in-aid for salary
- KSCSTE
- State Government Funding for NSS, NCC, ASAP
- IEDC
- MLA Fund
  
- Fees collected from Self-Financing Programmes
- PTA Fund
- Alumni Contribution
- Financial Support from Management
- Endowments and Scholarships
- Conveyance and Hostel Fees
- Research and fellowship from international and national NGOs

## II. Optimal Utilization of Funds

All the funds are utilized according to specific norms if laid out and with existing government and financial legal frameworks. All the funds are audited internally and externally within stipulated periods.

File Description	Documents
Paste link for additional information	<a href="https://mesasmabicollege.edu.in/public/uploads/cell/1704711194.pdf">https://mesasmabicollege.edu.in/public/uploads/cell/1704711194.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**Training and Capacity Building: -**

**Student-Centric Teaching Methods:** Seminars for enhancing interactive, student-centric teaching.

**AI-Enhanced Learning-** Training on AI tools for improved learning outcomes.

**Skill Development Programs-** Workshops on computing skills, graphic design, and income tax e-filing.

**Administrative Training (NTS)-** Specialized training for non-teaching staff on administrative functions.

**Documentation Standardization-** Sessions on standardized documentation for SSR and AQAR processes.

**Educational Psychology-** Sessions to improve understanding of student behavior and learning psychology.

**Student Support Initiatives: -**

**Project Preparation and Soft Skills-** Guidance in research project formulation and essential soft skills.

**Workshops on Tools and Design-** Training in Canva, document design, and employability skills.

**Quality Systems Enhancements: -**

**Participation in National Rankings and Certifications-** Participation in NIRF, AISHE, KIRF, ARIIA, AKHES, and ISO certification.

**Quality Audits-** Conducted gender, energy, and environmental audits.

**Research and Development: -**

**National Conference on Interdisciplinary Research-** Platform for collaborative knowledge exchange.

**Research Methodology and Publication Training-** Workshops on

foundational research and publication in UGC Care, Scopus, and other journals.

Webinar on IPR and AI Tools in Research- Sessions to advance knowledge in intellectual property rights and AI applications in social sciences.

File Description	Documents
Paste link for additional information	<a href="https://mesasmabicollege.edu.in/strategicplan">https://mesasmabicollege.edu.in/strategicplan</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**Teaching-Learning Process Review:** An annual academic plan, academic monitoring, and teachers' diaries ensure alignment with curriculum objectives. Structured teaching plans are implemented, and student feedback on teachers promotes instructional improvement. Additionally, a curriculum feedback mechanism is in place for continuous updates and performance tracking.

**II. Structure and Methodology of Operations:** Quality improvement initiatives are sustained through regular IQAC meetings, internal/external academic and administrative audits, and self-appraisals. Graduating students' exit surveys provide insights for enhancement, while environmental, green and energy audits promote sustainability. Detailed monthly reports capture progress in institutional achievements.

**III. Periodic Learning Outcome Reviews:** A result analysis and progression to higher education and employment of the passed-out students tracking aid in evaluating academic performance and effectiveness. Programme outcome attainment surveys and student satisfaction surveys ensure alignment with educational objectives and gauge student satisfaction.

**IV. Incremental Improvement in Activities:** To address skill gaps, 30 certificate programs were offered, benefiting 2128 of students. Facilities were expanded, including a new sports block. Faculty

received continuous development with several FDPs, while an incubation center promoted entrepreneurship. Infrastructure upgrades include new academic blocks, a renovated library, and enhanced sports amenities, fostering an enriched learning environment.

File Description	Documents
Paste link for additional information	<a href="https://mesasmabicollege.edu.in/public/uploads/cell/1710568360.pdf">https://mesasmabicollege.edu.in/public/uploads/cell/1710568360.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://mesasmabicollege.edu.in/public/uploads/cell/1709184714.pdf">https://mesasmabicollege.edu.in/public/uploads/cell/1709184714.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College is committed to promoting gender justice, equity, and freedom for all, in line with its vision, mission, and core values. Gender equity is promoted through inclusive environments and diverse curricular and co-curricular activities.

Gender perspectives are incorporated into the UG and PG curricula, with 11 UG courses sensitizing students. The Women Development Cell facilitates student projects on gender issues, and the Department of Psychology offers value-added courses. University-mandated audit courses align with gender equity principles.

Gender equity-centric events were held, fostering women's empowerment, women's safety and security, career development, and entrepreneurship. WDC organizes sessions on gender-based violence, women's safety, and hygiene. Self-defense training, counseling sessions, and mental well-being initiatives for female students are offered regularly.

Institutionally, 14 of 27 departments are led by women, and the majority of teaching staff are female. Pride Month and interactions with transgender activists foster an inclusive environment. Security measures ensure safety, and women's hostels provide additional provisions for international and Lakshadweep students. Other facilities include a Day Care Center, Gymnasium, and women's retiring room, prayer hall, NCC women's wing, hostel.

File Description	Documents
Annual gender sensitization action plan	<a href="https://mesasmabicollege.edu.in/public/uploads/cell/1729845045.pdf">https://mesasmabicollege.edu.in/public/uploads/cell/1729845045.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://mesasmabicollege.edu.in/public/uploads/cell/1729845233.pdf">https://mesasmabicollege.edu.in/public/uploads/cell/1729845233.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of

degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

MES Asmabi college has adopted green protocol since 2012 and this has become mandatory for the last five years with the approval of the staff council in which waste management is an important activity. There are 'Ecobins' , usually twin bins made of paper cartoons as twin bins for collection of paper and plastic wastes in every classroom, office and common facilities. and maintained by the student every year as an activity. The collected waste are transferred through similar waste bins in all the corridors and finally to the segregation room where paper, plastic, e- waste are segregated and sent for recycling regularly and the income collected is given to the sweepers as an incentive. There are proper sewage mechanisms for every common facility and labs and the hazardous chemicals are collected in the underground tank. E wastes are collected and given to centers as directed by the state government. The college has been audited for the green activities especially the waste management system by the Suchithamission team of Government of Kerala and given A grade with 95 points this year and certified as Green Campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

<p><b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b></p> <ol style="list-style-type: none"> <li><b>1.Restricted entry of automobiles</b></li> <li><b>2.Use of bicycles/ Battery-powered vehicles</b></li> <li><b>3.Pedestrian-friendly pathways</b></li> <li><b>4.Ban on use of plastic</b></li> <li><b>5.Landscaping</b></li> </ol>	<p><b>A. Any 4 or All of the above</b></p>										
<table border="1"> <thead> <tr> <th data-bbox="76 564 549 631">File Description</th> <th data-bbox="555 564 1474 631">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="76 640 549 734">Geo tagged photos / videos of the facilities</td> <td data-bbox="555 640 1474 734" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="76 743 549 878">Various policy documents / decisions circulated for implementation</td> <td data-bbox="555 743 1474 878" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="76 887 549 949">Any other relevant documents</td> <td data-bbox="555 887 1474 949" style="text-align: center;"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Geo tagged photos / videos of the facilities	<a href="#">View File</a>	Various policy documents / decisions circulated for implementation	<a href="#">View File</a>	Any other relevant documents	<a href="#">View File</a>			
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<p><b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b></p>											
<p><b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b></p>	<p><b>A. Any 4 or all of the above</b></p>										
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Any other relevant information	<a href="#">View File</a>										
<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and</b></p>	<p><b>A. Any 4 or all of the above</b></p>										

**facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Being a minority institution located in a coastal district the MES Asmabi college accommodates a wide range of culturally and socioeconomically diverse students and faculties in the campus. The majority of the students are girls from various minority categories along with economically weaker sections from the foreword class. Even though the MES formed for the welfare of Muslim and other minority, the management has a unique motto to promote diverse cultural and communal diversity in the campus through ensuring 50% staff and students appointed from other casts in the quota provided for the management to ensure secular and inclusive environment in the Campus. We are following the state online admission procedure which accommodates students from all districts of the state keeping reservation policies including that for SC -STs and differently abled. We also have students from abroad including that from developing nations.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution consistently observes national events like Independence Day, Republic Day,

Gandhi Jayanti, Yoga Day, Vijay Diwas, and Quami Ektha week. Additionally, National Voters Day, Human Rights Day, and Women's Day are also observed.

Gandhi Smrithi Programme: To mark the 150th birth anniversary of Gandhiji, all departments organised diverse activities to promote and preach Gandhian teachings.

'Azadi Ka Amrit Mahotsav'

\* Seminars, and cultural programmes were organised as part of 'Azadi-Ka-Amrit Mahotsav'.

\* Freedom wall formation to commemorate 75th anniversary of Independence.

\* Reception to Amrit Kalash Yatra (tributes to veers and veeranganas) in the college.

Instilling civic awareness through pledges: Against drug abuse, dowry, ragging, human rights

violation is regularly taken in classrooms to uphold virtuousness.

Democratic values

\* Parliamentary mode of college union elections. The process teaches students the concept of

'free and fair elections'

\* Seminars, Orientation programs organised with Institute of Parliamentary Affairs.

A code of conduct handbook is in place for students and staff to align with the institution's Core Values.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://mesasmabicollege.edu.in/public/uploads/cell/1729848105.pdf">https://mesasmabicollege.edu.in/public/uploads/cell/1729848105.pdf</a>
Any other relevant information	<a href="https://mesasmabicollege.edu.in/public/uploads/cell/1729848142.pdf">https://mesasmabicollege.edu.in/public/uploads/cell/1729848142.pdf</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

A. All of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Commemorative days are aimed at inviting focus on specific issues/events at the national and international level. The

institution promotes comprehensive, high standards of morals and ethics, mutual respect and endurance among students by initiating celebrations and observances of commemorative days, events and festivals. Celebrating events and festivals of National and International importance will help the students to enlighten towards relating to the culture of the country, learn lessons of social harmony.. These initiatives impart reverence and appreciation towards the ideals and norms of regional, national and international significance. In the Indian context, observance of days of national importance such as Republic Day, Independence Day, National Youth Day serve as an occasion to reinforce the ideal of national identity and integrity among the student community. It gives an excellent platform for building a sense of community in the college thereby paving the way for future initiatives. The celebration of regional festivals like Onam unite the staff and students under the umbrella of cultural distinctiveness, which is the uniqueness seen only in our state Kerala. The college also celebrates festivals like Christmas, Eid and Holi prompting healthy appreciation of the diversity of different parts of India and their culture.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### BEST PRACTICE 1.

#### i. Experia: Experiential Learning through Community Intervention

Experia is a program focused on experiential learning through community intervention, and to foster cultural sensitivity, and promote lifelong learning among students.

Experiential learning with community service to enrich students' knowledge and sense of responsibility. Examples include "Manoneetham," a psychological wellbeing program for school

students, and "Embrace," a three-day residential camp for differently-abled children and their parents. Students gain firsthand experience in diverse areas, from aquarium-making workshops to entrepreneurship in aquaculture, fostering practical skills.

**Evidence of Success:**

The service projects instilled human values and ethics, shaping students during the pandemic and students obtained Realtime practical experience.

**BEST PRACTICE 2 : Sustainable citizenship and Climate action**

This initiative leverages the academic expertise of faculties, students, and research units to collaborate with government and NGOs. It aims to safeguard the environment and empower marginalised communities through technical and scientific support, contributing to UN Sustainable Development Goals (SDGs) related to the environment, gender equity, sustainable livelihoods, and climate action

Since 2011, MES Asmabi College, through CETC and the Western Ghats Hornbill Foundation, initiated ecological restoration, climate change mitigation, and Indigenous community rights based programs.

**Evidence of Success:**

CETC's coastal restoration plans, collaboration with Panchayaths, and active student participation have led to the restoration of coastal ecosystems including mangrove involving women through MGNREGA.

File Description	Documents
Best practices in the Institutional website	<a href="https://mesasmabicollege.edu.in/public/uploads/cell/1729849921.pdf">https://mesasmabicollege.edu.in/public/uploads/cell/1729849921.pdf</a>
Any other relevant information	<a href="https://mesasmabicollege.edu.in/bestpractice">https://mesasmabicollege.edu.in/bestpractice</a>

**7.3 - Institutional Distinctiveness**

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within

200 words

The college Alumni Association has consistently made a significant impact, enriching both academic and extracurricular facets of the institution. It supports academic excellence through annual gold medals for departmental toppers and scholarships awarded on merit and financial need, fostering a conducive learning environment for students. Committed to institutional support, the association provides essential infrastructure and regularly honors notable contributions from faculty and stakeholders.

Alumni often return as guest speakers, offering their expertise and enhancing the learning experience for current students. The Annual Alumni Family Meet, held on October 2, is a cornerstone event, celebrated without fail each year. The association also hosts "Yathramozhi," a farewell ceremony for graduating students and retiring staff, and publishes the alumni directory, "Ormakkai," strengthening alumni connections.

Beyond campus, the association mobilizes resources for alumni welfare, including house construction, and engages in various social extension and relief activities. These initiatives reflect the association's commitment to lifelong support, community involvement, and the well-being of its members, leaving a lasting legacy within and beyond the institution.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

**Regular Review Meetings:** Schedule monthly review meetings to monitor progress, address challenges, and update timelines.

**Mock Assessments:** Conduct internal mock assessments to identify gaps and make improvements.

**Workshops & Training:** Organize hands-on workshops to train faculty on using these tools effectively.

**Feedback Mechanism:** Gather regular feedback from both teachers and students to improve tool usability and adaptability.

**Periodic Upgradation:** Review and update tools and technologies based on user feedback and emerging trends.

**Event Planning:** Schedule quarterly workshops and seminars with themes alternating across research, innovative teaching, IPR, and entrepreneurship.

**Certification & Credits:** Offer certificates of participation and potentially academic credits to motivate attendees.

**Post-Event Feedback & Follow-Up:** Collect feedback after each session and provide follow-up resources or support for practical application of learnings.

**Faculty and Staff Training:** Conduct training to familiarize staff with data collection, reporting standards, and the importance of participating in these audits.

**Continuous Improvement Cycle:** Incorporate a cycle of evaluation and improvement based on survey results, fostering a quality-oriented institutional culture.

**Sign MoUs:** Formalize partnerships through MoUs, focusing on areas like joint research, faculty exchange, shared resources, and student development programs.

**Implement Collaborative Activities:** Initiate collaborative activities (guest lectures, webinars, and joint workshops) to maximize the benefits of these partnerships.